



# FASEB

Federation of American Societies  
for Experimental Biology

## Representing Over 130,000 Researchers

301.634.7000  
www.faseb.org

9650 Rockville Pike  
Bethesda, MD 20814

### FASEB SRC Organizer Responsibilities:

- Organizers are responsible for inviting and confirming all session chairs and approximately one-third of speakers prior to submitting the conference application. Half of session chairs and speakers should be new (having not presented at or chaired at the prior two conferences). Robust representation of women, international participants, junior investigators (assistant professor or below), and participants from underrepresented groups is also expected.
- Most of the information presented in the conference program should be unpublished.
- Meeting participants should be of all ages, with generous representation of trainees.
- The conference must include one "meet the speakers/experts" session for junior investigators.
- The conference must include a biomedical research workforce development workshop and/or a career-oriented workshop for trainees (graduate students and postdoctoral fellows) and early-career investigators. This workshop should be designed to help prepare young scientists for a variety of career options in the modern biomedical research workforce through broadening their career and skill development outside traditional training.
- Ideally, junior investigators' work, including poster sessions, should be presented during the first half of the conference to promote interaction with more senior participants. Junior investigators' talks should be distributed among multiple sessions rather than grouped in a single session.
- **For meetings that have been held previously:** Past meeting evaluations, attendance, and sponsorship should be taken into consideration when building your program. Ideally, participants should have been enthusiastic about past meetings. Criticisms should be addressed in the new proposal.